

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

October 15, 2007

CALL TO PODIUM:**TITLE:**

Resolution of the City Council Appointing an Acting City Manager for the City of Gaithersburg

RESPONSIBLE STAFF:

Executive Assistant Stokes

SUPPORTING BACKGROUND:

City Manager David B. Humpton is due to retire effective October 28, 2007. Until the vacancy is filled, a resolution appointing an Acting City Manager to perform the duties of the City Manager is attached for your vote.

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
X	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

DESIRED OUTCOME:

Vote on Resolution.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL APPOINTING AN
ACTING CITY MANAGER FOR THE CITY OF GAITHERSBURG

WHEREAS, a vacancy will exist in the position of City Manager for the City of Gaithersburg, Maryland, due to the retirement of the present City Manager, effective October 28, 2007; and

WHEREAS, Section 18 of the Charter of the City of Gaithersburg specifies that in the event of the suspension, removal, resignation or death of the City Manager, the Council may by resolution, designate an officer of the City as Acting City Manager to perform the duties of the City Manager for such period as may be necessary; and

WHEREAS, the Mayor and City Council of Gaithersburg have determined that it is in the best interest of the City to appoint (name) as Acting City Manager for the City, effective October 29, 2007:

NOW THEREFORE, BE IT RESOLVED, by the City Council of Gaithersburg, that (name), be and is hereby appointed as Acting City Manager to perform the duties of the City Manager pursuant to Section 18 of the City Charter, until such time a permanent City Manager is appointed.

AND, BE IT FURTHER RESOLVED, that (name) is hereby designated in accordance with Section 46 of the City Charter to countersign all checks issued in payment of City obligations while performing the duties of City Manager.

ADOPTED by the City Council this 15th day of October, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 15th
day of October, 2007.

David B. Humpton, City Manager